



**BROAD HORIZON**  
— TUITION CENTRE —

## Vacancies for Tutors

**Full training on the 11 plus syllabus will be provided.**

**Position:** 11+ tutor (6 to 8 positions available)

**Hours:** 3.5 hours per class per week (weekends only)

**Pay:** **£20 to £25 per hour**

**Bonus:** Bonus may be paid based on results

**Location:** Walsall, WS1 2JP

### Benefits:

- No taking books home to mark
- Small Class Sizes (Max. 10-12)
- No behaviour issues

### Required Skills & Experience:

- Have teaching experience, preferably in a school / TA's are more than welcome to apply!
- **Have strong knowledge and familiarity of the 11+ subjects.**
- Be **highly attentive** and **pay attention to details.**

(we are not accepting applications from A-level or University students)

- Strong written and verbal communication skills.
- The ability to interpret and manage the behaviour of children and judge when something may be wrong or when they require extra help.

## Job description / Responsibilities:

- Prepare small groups of Year 3, 4 and 5 students for the 11+ exam.
- Deliver the pre-prepared course provided by the centre.
- Provide written/verbal feedback to parents after each session.
- Have the ability to advise parents and students on the best way to manage the challenges they face on their 11+ journey.
- Assessing, managing, recording and then reporting on the behaviour and performance of students during weekly meetings.
- Keep records on performance, behaviour, attendance, accidents, incidents, and other noteworthy events.
- Attending and taking part in staff meetings to support the smooth running and administration of the centre.
- To encourage, motivate and nurture students to have confidence in their own abilities.
- Be responsible for the safety and wellbeing of all students from the moment they enter the premises right up until they are handed back into the care of their parents at home time.
- Ensuring the highest standards of quality when teaching.
- Show initiative to introduce new ideas which will boost overall student performance.

(The tuition **does not require** tutors to take work home to mark on a regular basis – the only work to mark outside of class times are the 5 progress tests spread throughout the year – marking time is also paid.)

## Interview Stages:

- 1)** Stage 1 Lesson Observation – candidates will teach a lesson in which the interviewer will act as the student for the purpose of the lesson.
- 2)** Stage 2 Lesson Observation – candidates will be invited to come and teach a full lesson to a real class of students.

Lesson content will be provided in advance and we will go through the lesson content with you beforehand with tips on how to deliver it – this support will be ongoing once hired.

**Paid For Interview Time:** Your time at each interview stage is paid for at £20 p/h, **if** you progress to the next stage. **E.g.** stage 1 will be paid for if you progress to the 2nd stage and the 2nd stage is paid for **if** hired.

**Interested? Have any hesitations?**

**Just send us a message or email us:**

**[info@BHT11plus.co.uk](mailto:info@BHT11plus.co.uk)**